

Outer South Community Centres Sub Committee Meeting

Wednesday, 27th February 2013

Drighlington Meeting Hall 10.00am


Leeds
CITY COUNCIL

MINUTES

PRESENT:	Councillors: Bob Gettings (Chair), Cllr Lisa Mulherin, Officers: Trudie Canavan (TC), Jonathan Sharp(JS), Sharon Smith(SS) Light Addaquay(LA)
APOLOGIES:	Cllr Judith Elliott, Cllr David Nagle, Malcolm Fisher and Carl Sawyer

1.0	Introductions & Apologies	ACTION
1.1	Councillor Bob Gettings welcomed everyone to the meeting.	
1.2	Members expressed disappointment regarding attendance by Officers at meetings. As meetings are arranged well in advance Officers should endeavour to attend or send a suitable substitute who is able to provide updates on actions.	All
2.0	Tour of Drighlington Meeting Hall	
2.1	<p>Drighlington Meeting Hall comprises of:</p> <ul style="list-style-type: none"> • Large hall, kitchen, small meeting room, Parish Council Office, Youth Room, IT suite, Drighlington Community Group Library and a small office. <p>The following issues were identified:</p> <ul style="list-style-type: none"> • Broken window in the small meeting room • Fire door blocks ramps when opened • Wall outside the building needs repair • 2 security lights in the library needs repair <p>Caretaker has reported these issues to maintenance.</p>	Malcolm Fisher(CPM)
3.0	Minutes of the last meeting	
3.1	<p>Minutes of the last meeting held on 7th November 2013 were agreed as a correct record subject with the following amendment :</p> <ul style="list-style-type: none"> • Members requested an update on the toilets at Blackburn Hall. 	
4.0	Matters Arising	
4.1	Members were informed that the Police held a Pact meeting at Morley Town Hall on the 26 th January and had requested for the fee to be waived. It was recommended that Area Committee supports this request.	Area Committee
5.0	Rose Lund Centre	
5.1	Trudie Canavan spoke to this item. Report to go to Children Services Asset Management Board on the 5 th March about transfer of the centre to Children Services from Environment & Neighbourhoods. Trudie to consult with Rothwell ward members.	TC
6.0	St Gabriel's – Draft Annual Review to Area Committee	
6.1	Cllr Mulherin asked at previous meetings whether the £10 per hour rate agreed at Area Committee. It was confirmed that the reduced rate was now reflected in the lettings system. Cllr Mulherin has recently been	TC/Lettings

	informed that a resident had booked the centre for a children's party and was charged a £25 per hour rate and was concerned this might put people off from hiring the centre.	
6.2	Sharon is happy to attend the St Gabriel's Management Group meeting when given advance notice to discuss any particular issues raised.	SS/St Gabriel's Mgt Cttee
6.3	Discussions ensued, and members expressed concerns about Lettings procedures and recent actions. Main points includes: <ul style="list-style-type: none"> • Double bookings • Clear communication with users • Onerous application form (Members asked for form to be circulated) • Summary of activities at community centres • Number of enquiries about a centre <p>Members requested for lettings to be placed on the agenda for next the meeting with representation from Facilities Management present.</p>	SS LA
6.4	Members agreed for the report to go to the 25 th of March Area Committee Meeting.	
7.0	Outer South Community Centre Work Programme	
7.1	An updated work programme was presented to the committee. Please see work programme. (Attached)	
7.2	Sharon to arrange for Cllr Mulherin to have keys for Tingley Youth Centre.	SS
7.3	Implementation of a revised Pricing & Lettings Policy for South Leeds: Cllr Mulherin asked for minutes from this group to be circulated.	TC
7.2	Sharon Smith to provide Cllr Mulherin with key to Tingley Youth Centre	SS
8.0	Friends of Drighlington Community Library	
8.1	Summary update from the group was tabled. At the last meeting, a set of criteria was agreed by the committee for the group to report against. This has recently been circulated to the group with reporting deadlines. <p>Light Addaquay asked for members to agree how the 12 months review will be processed following this meeting and to Area Committee and what Neil Evans would expect the review to entail.</p> <p>Trudie Canavan suggested using information held by from Library Services as a baseline against the group's performance.</p>	LA/Bev Rice
8.2	It was pointed out that the Library is recorded as closed on LCC website. Light to explore with communication team about correcting statement or providing a link to the group's website	LA/Bev Rice
9.0	Any other business	
9.1	None	
9.0	Time and date of next meeting	
	<ul style="list-style-type: none"> • 10:00am Wednesday, 15th May 2013, Morley Town Hall • 10:00am Wednesday, 6th November 2013 	All to note